



CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZENHAUSER, M.D., M.P.H.
Interim Health Officer

313 North Figueroa Street, Room 708
Los Angeles, California 90012
TEL (213) 240-8156 • FAX (213) 481-2739

www.publichealth.lacounty.gov



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September 29, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT NOTICE OF AWARD NUMBER 5U62PS003680-04 REVISED
FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION
FOR THE COMPREHENSIVE HIV PREVENTION PROJECT**

This is to notify you that I am exercising the delegated authority approved by your Board on June 12, 2012, to accept future awards and/or amendments that are consistent with the requirements of the Centers for Disease Control and Prevention's (CDC) Comprehensive HIV Prevention Project for Health Departments (CHPP) Notice of Award (NA) Number 1U62PS003680-01 that allow for the rollover of unspent funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On February 3, 2015, I notified your Board that I was exercising delegated authority to accept CDC NA Number 5U62PS003680-04, in the amount of \$3,113,240. The award represented 20 percent of anticipated funding for calendar year (CY) 2015.

On March 27, 2015, I notified your Board that I was exercising delegated authority to accept:

1. CDC NA Number 5U62PS003680-04 REVISED, Amendment 1, in the amount of \$7,783,102. The award represented 50 percent of anticipated funding for CY 2015.
2. CDC NA Number 5U62PS003680-04 REVISED, Amendment 2, to correct the approved revised budget total from \$15,566,602 to \$15,566,202 for CY 2015.

On June 12, 2015, I notified your Board that I was exercising delegated authority to accept CDC NA Number 5U62PS003680-04 REVISED, Amendment 3, which approved the carryover of unobligated funds in the amount of \$830,076 from the Year 1 budget period to the current Year 4 budget period.

On August 17, 2015, I notified your Board that I was exercising delegated authority to accept CDC NA Number 5U62PS003680-04 REVISED, Amendment 4, which approved the carryover of unobligated funds in the amount of \$1,039,730 from the Year 1 budget period to the current Year 4 budget period.

Under the delegated authority referenced above, I will accept CDC NA Number 5U62PS003680-04 REVISED, Amendment 5, issued on August 11, 2015, which provides: 1) remaining funding in the amount of \$706,450 for the CY 2015 award; and 2) cumulative unobligated funds in the amount of \$3,963,410, shifted to current Year 4 CY 2015 budget. The final CY 2015 budget of \$17,436,008, consists of \$11,602,792 in CY 2015 funds, \$5,833,216 in carryover funds from previous budget periods.

This funding will allow DPH to continue to address the local HIV epidemic by reducing infections, identifying new infections utilizing HIV surveillance, increasing access to care, enhancing linkages to care, improving health outcomes for people living with HIV, and promoting health equity.

County Counsel has reviewed and approved the NA as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:er
#003415

c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors